UNITE HERE Local 25 and Hotel Association Of Washington, D.C.
Health and Welfare Fund

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DRAFT

MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES OF
**UNITE HERE LOCAL 25 AND HOTEL ASSOCIATION OF WASHINGTON, D.C.
HEALTH AND WELFARE FUND**
HELD ON SEPTEMBER 9, 2016
IN WASHINGTON, D.C.

The following Trustees were present:

UNION TRUSTEES	EMPLOYER TRUSTEES
John Boardman - Chairman	Solomon Keene
Stephanie Steer	Steve Smith
Linda Martin	Joel Manion

Also present were:

Anne Mayerson - Bredhoff & Kaiser, PLLC
Fredric Singerman - Seyfarth Shaw, LLP

Barbara Maiorano - Associated Administrators LLC
Anne-Marie Sims - Associated Administrators, LLC

I. CALL TO ORDER

A quorum being present, Chairman Boardman called the meeting to order.

II. MINUTES

Board Meeting, July 13, 2016

Ms. Sims reported that she had received no further comments on the draft of the subject minutes which had been circulated prior to this meeting.

On Motion made and seconded, the Trustees approved the following resolution:

> **RESOLVED that the minutes of the Board meeting held July 13, 2016 are approved.**

III. INVOICES

Ms. Sims presented a list of invoices dated September 9, 2016. It was noted that there were no additions, deletions or changes to the list.

On Motion made and seconded, the Trustees approved the following resolution:

> **RESOLVED that the invoices set forth in the list dated September 9, 2016 are approved for payment.**

IV. PAYROLL AUDIT REPORT

Payroll Audit Collections Report

Ms. Sims referred to the Payroll Audit Collections Report dated September 7, 2016 included in the meeting book. A copy of the report is attached to and mad part of the minutes as Exhibit B. Ms. Sims reviewed the report which contains the results to date of the collection of payroll audit deficiencies after receipt of the audits from Calibre and before referral of unpaid billed deficiencies to the Fund's Collection Counsel.

Ms. Sims reported that due to a scheduling conflict Ms. Odell was unable to attend this meeting but would attend the next scheduled meeting. She noted that in respect to the Aramark audit, Local 23, Aramark and the auditors are in discussions concerning the categories of covered employment.

V. COLLECTION COUNSEL REPORT

Ms. Sims reported that there were no collection matters requiring Board action at this time.

VI. CO-COUNSEL REPORT

Co-Counsel reported that, except for the Dentegra contract to be addressed later in the meeting, they had no legal matters to come before the Board at this time.

VII. ADMINISTRATIVE MANAGER'S REPORT

Second Quarter 2016 Administrative Manager's Report

Ms. Sims presented and reviewed the Second Quarter 2016 Administrative Manager's Report, a copy of which is attached to and made part of these minutes as Exhibit C.

VIII. PROVIDER REPORTS

Dental Service Provider Request for Proposal

Ms. Sims reported that, as previously requested by the Trustees, a Best and Final proposal from Dentegra, along with a draft contract, including the performance guarantee for network participation, an implementation timeline and a complete benefit summary had been previously circulated for Trustee consideration.

On Motion made and seconded, the Trustees approved the following resolution:

> **RESOLVED to accept Dentegra's proposal for dental services, effective January 1, 2017, to delegate the authority to negotiate a final agreement to a subcommittee consisting of the Chair and the Secretary-Treasurer, with the assistance of Counsel, and to provide a termination notice to GDS at least 90 days in advance as required under the Fund's agreement with GDS.**

X. NEXT MEETING DATE AND LOCATION

The Trustees scheduled their next regular Board meeting for Friday, September 9, 2016.

IX. ADJOURNMENT

There being no further business, the meeting was adjourned.

Respectfully submitted,
Solomon Keene
Secretary-Treasurer

AMS/bm
(Org. 07-16-16)

Attachments:
Exhibit A: Exhibit A: Novak Francella Financial Statements for years ended December 31, 2014 and 2015
Exhibit B: Payroll Audit Collections Report: Dated September 7, 2016
Exhibit C: Associated Administrators, LLC – Second Quarter 2016